

Minutes
Burlington Little League Board of Directors Meeting
516 N. Pine Street, Burlington, Wi.
August 19, 2025

1. **Call to order**
2. **Roll call (Present/Absent):** Dave Kmetz, Ben Zusan, Lisa Pankratz, Amy Meyer, Jennifer Czerniak, Phil Anderson, Jared Adams, Ryan Bratz, Laura Whiteside, Tony Battisti.
Not present: Jim Friend, Amanda Schenk, Katlyn Pella, Matt Bartz
3. **Citizen's comments:** No new comments this month
4. **Approval of the minutes:** Motion to approve July 1, 2025, minutes made by Amy, seconded by Ben, approved unanimously. Motion carried.
5. **Presidents report**
6. **Vice Presidents report:**
 - Discussion regarding what's needed for the Year End Report
 - Board Year End planning (October 2025 end of current year).
 - New Board Members needed
 - Donations
 - Lighting at Hintz complex pushed back due to rain in August
7. **Treasurers report -BLL \$132, 734.18. Lights: \$30,514.21 Titan's \$6061.78.** Motion to approve budget report, Lisa. Seconded by Ben. Approved unanimously, motion carried.
 - Updated Aging Report
 - Continue to finalize a new accountant for taxes
 - City of Burlington lighting payment is coming due. Working on obtaining an invoice.
 - Jen asked for board approval to attend a Non-Profit accounting conference. The cost is \$309.00. Ryan made a motion to approve paying for Jen to attend the conference, seconded by Amy. Approved unanimously, motion carried.
8. **Director and coordinator report-**
 - a. **Chief Player Agent- Ben Zusan**
 - Fall Ball registration closed.
 - Tentative Coaches for Fall Ball:
Collin Abbott, Andrew Harpke, Trevor Ludwig, David Kmetz, Bradley Fielder, Craig Koepsel, Brian Uhen, D.J. Schnieder, Jessie Johnson, Shaun Kring, Phil Anderson
 - b. **Registration- Laura Whiteside**
 - Fall ball registration numbers.
 - c. **Baseball Scheduler- Matt Bartz-**
 - Not present but aware Fall ball schedule needed.
 - d. **Building and Grounds- Ryan Bratz-**
 - Discussed how to control weeds

e. Equipment/Uniforms/Pictures-Jared Adams-

- Equipment returns

f. Marketing and Communications- Katlyn Pella

g. Team-Sign Sponsorship-Tony Battisti

h. Umpire in Chief-Phil Anderson

- Will send out email for Fall ball umpires

i. Concessions Amy Meyer

- Discussed food options for Fall ball and who will run concessions? Volunteers?

j. Titans Director- Amanda Schenk

k. Coaching Player Development Coordinator-Jim Friend

9. Old Business: No old business.

10. New Business:

- Pavillion expansion vision and donations. Ben has submitted plans to the City of Burlington.
- BLL Board members asked if the monthly meeting could be changed to a different day of the week. Those present would like to change the meetings to the first Wednesday of each month. Jen made a motion to change the monthly meetings, seconded by Laura. Approved unanimously. Motion carried. Lisa will send out an email or text to the board members not present to get their input.

11. Announcements: None

12. Next meeting: Wednesday, September 3, 2025 at 6:00 pm

13. Adjournment: motion to adjourn Tony, seconded Jared, approved unanimously

Adjourned at: 831 pm

Submitted,

Lisa Pankratz, Secretary Burlington Little Board of Directors